

**Town Mayor/Council  
Meeting – 8:00 pm  
Wednesday, February 21, 2018  
Municipal Building**

**Meeting Minutes**

**Call to order**– 8:00 pm

**Roll Call** – Mayor Muhammad; CW Brownson; CM McLaurin; CM Kennedy; CW Hines II 5 were present we had a quorum.; CM Barnes; CW Smith-Barnes we're not presented.

**Moment of Silence** –

**Pledge of Allegiance to the Flag of the United States of America**

**Approval of Agenda** – Motion by CM Kennedy, II seconded by CW Hines to adopt the agenda; all were in favor; motion passed, Motion to table minutes from Monday February 5, 2018 received at the last minute. seconded by CW Brownson motion passed.

**Public Period**-- None

**Legislation** –

**Resolution 07-18** to Participate in the Adult Mosquito Control program 2018 the Maryland Department of Agriculture. Motion by CM Kennedy, II seconded by CW Hines to adopt Res. 07-18 motion to waive reading; discussion; motion to table; all were in favor.

Discussion for Resolution 07-18: CW Brownson: Last year I didn't see any spraying, or evidence that this was provided. What do they provide for us?

CM McLaurin: It doesn't say how many times a year they will spray. How do we control what gets done?

Attorney Best: The MD DOA does not have a fixed number of applications set. If it's a dry summer they might only have 1-2 applications. If it's wet then 6-7. They can't provide the exact days because they don't know the weather conditions week to week.

CM Kennedy, II: It says on the back of the notice from County that your Town will receive notice of the schedule night or spraying. It is the Town responsibility to notify the residents. So, Mr. Vaughn, if you can find out the schedule last year, let us know, that should hopefully rectify. What line item does it come out of? Is there a deadline?

Public Work Director Vaughn: It begins 6/4/2018 and runs through 9/18/18

Town Administrator Linwood: We will provide documentation and make sure for this year.

**Resolution 08-18** to authorizing the mayor to enter into a contract on behalf of the Town to obtain brick wall/roundabout repairs from Portugal Construction. Motion by CM Kennedy, II seconded by CM McLaurin to adopt Res. 08-18 motion to waive reading; discussion; vote (5) yes (0) no; motion passed.

Discussion for Resolution 08-18: CW Kennedy, II: Are they just replacing the brick or are they going to shore up behind with cinder block?

Town Administrator Linwood: Replacing bricks that are missing, and then putting concrete between, and then paint it.

**Town Mayor/Council  
Meeting – 8:00 pm  
Wednesday, February 21, 2018  
Municipal Building**

**Meeting Minutes**

CW Hines: Are they going to put up any reflectors?

Town Administrator Linwood: If they do not then I will see if the Town can try.

Mayor: The insurance company is not out of the picture. The damage is being mitigated by the company.

CM Kennedy, II: Can you explain? The proposal says 25 linear feet. Measurements are different?

Town Administrator Linwood: Its taking care of the entire structure. We will make sure holes are not left in it.

**Resolution 09-18** to formally approve and confirm the appointment of an Election Board member and an alternate or substitute member. Motion by CM Kennedy, II seconded by CW Hines to adopt Res. 09-18 motion to waive reading; discussion; vote (5) yes (0) no; motion passed.

**Resolution 11-18** to authorizing the mayor to enter into a contract on behalf of the Town to obtain expedited peer review services for site development concept submittals to the Prince George's County Department of Permitting, Inspection and Enforcement ("DPIE") for sidewalk and street improvements included in a design for reconstruction of North Huron Drive. Motion by CM Kennedy, II seconded by CW Hines to adopt Res. 11-18 motion to waive reading; discussion; vote (5) yes (0) no; motion passed.

Discussion Resolution 11-18: Attorney Best: One of the issues is who will be the contractor. And if you want to put a cost not to exceed. The Town Engineer (AD Marble) recommended AD consultants Inc. followed by KCI Technologies, followed by VIKA MD, followed by Stoltesz, LLC. It's a fairly small contract, but the county allows peer reviewers that do the county's job but faster. That's where the money is going.

Town Administrator Linwood: We have a couple of grants associated with this. Permitting process can add 6 months to the construction schedule. I will remind you that the requested completion (for utilizing safe routes to school portion of money) is December 15 after extension.

Attorney Best: This is typical for engineers. If cost spilled over, they put in hourly rate. What they quoted is usually what you get. If you want to put a cushion in there it is up to you. This is not a weather permitting issue.

CW Brownson to amend to add \$2,109 (two thousand one hundred and nine dollars) and that the consultant would be AD Marble.

**Resolution 12-18** to approve amendment no. 1 to the customer agreement between the Town of Forest Heights and Gatso USA, Inc. for the automated speed enforcement program and generally relating to contractual services for speed monitoring systems. Motion by CM Kennedy, II seconded by CW Hines to adopt Res. 12-18 motion to waive reading; discussion; vote (5) yes (0) no; motion passed.

Discussion Resolution 12-18: Attorney Best: The purpose is to amend the contract between the Town and Gasco, speed camera vendor. This formalizes a courtesy agreement that they would be in charge of docketing contested speed cameras in the county District court. They will charge a fee of 3 dollars per contested case.

**Town Mayor/Council  
Meeting – 8:00 pm  
Wednesday, February 21, 2018  
Municipal Building**

**Meeting Minutes**

**Ordinance No. 01-18** An Ordinance Of The Town Of Forest Heights, A Municipal Corporation Of The State Of Maryland (The "Issuer"), Providing For The Issuance And Sale Of An Aggregate Principal Amount Not To Exceed One Million Fifty Thousand Dollars (\$1,050,000.00) Of Bonds Of The Town Of Forest Heights, Maryland, To Be Known As "The Town Of Forest Heights, Infrastructure Bonds, 2018 Series A" (Or By Such Other Or Additional Designations As Required By The Community Development Administration Identified Herein) (The "Bonds"), To Be Issued And Sold Pursuant To The Authority Of Sections 4-101 Through 4-255 Of The Housing And Community Development Article Of The Annotated Code Of Maryland, As Amended, For The Purpose Of (I) Providing All Or A Portion Of The Funds Necessary For Financing and/or Refinancing Roadway Improvements, (II) Funding A Portion Of A Capital Reserve Fund And (III) Paying Issuance And Other Costs Related To The Bonds; Providing That The Bonds Shall Be Issued Upon The Full Faith And Credit Of The Issuer; Providing For The Disbursement Of The Proceeds Of The Sale Of The Bonds And For The Levy Of Annual Taxes Upon All Assessable Property Within The Corporate Limits Of The Issuer For The Payment Of The Principal Of And Interest On The Bonds As They Shall Respectively Mature; Providing For The Form, Tenor, Denomination, Maturity Date Or Dates And Other Provisions Of The Bonds; Providing For The Sale Of The Bonds; And Providing For Related Purposes, Including (Without Limitation) The Method Of Fixing The Interest Rate Or Rates To Be Borne By The Bonds, The Approval, Execution And Delivery Of Documents, Agreements, Certificates And Instruments And The Making Of Or Providing For The Making Of Representations And Covenants Concerning The Tax Status Of Interest On The Bonds. Motion by CM Kennedy, II seconded by CW Hines to adopt Res. 09-18 motion to waive reading; discussion; all were in favor of the First Reading; motion passed Second Reading on March 5, 2018 Town Mayor/Council Work Session.

Discussion: Ordinance No. 01-18 CM Kennedy, II: What is this bond earmarked for? Is it strictly for North Huron?

Town Treasurer Leittia: For that dollar amount over that percentage.

CM Kennedy, II: Are we comfortable with that amount?

Town Treasurer Leittia: I am comfortable with that amount.

Town Administrator Linwood: No, it's for several streets. We don't have an exact estimate.

**New Business – None**

**Adjournment – 9:28 pm**

Submitted by Town Clerk

Sherletta Hawkins